

Holliston Board of Library Trustees
Minutes of the Regular Monthly Meeting
June 6, 2018

Members Present: Karla Alfred, Nancy Baron, Bob Malone, Bob Ostrow, Kara Peterson, Jim Pond
Staff Present: Leslie McDonnell, Director

Bob O. called the meeting to order at 7:03PM. A quorum was present.

Newly-elected member Kara Peterson was welcomed to the Board.

The minutes of the meeting of May 2, 2018 were approved by voice vote (Jim moved, Kara seconded).

Leslie presented the Children's Room report prepared by Tracy Alexander dated June 6, 2017. She pointed out that game night continues to be successful. Pamela PinterParsons conducted a well-received stress reduction workshop. And the chicken incubator, provided by Pat Kilkelly and his daughter Grace was extremely popular.

Leslie presented the Director's report. She first noted that the Friends had provided a grant to continue availability of a number of museum passes. She noted that Minuteman now has access to the NY Times from 1851 to the present on line, in addition to the availability of 50 magazines through the Overdrive service. The new telescope donated to the library has arrived and is being set up for loan. Staff evaluations are complete. Minuteman is now sending welcome notices to new patrons, and advance notices of library card expiration.

Leslie also offered several building issues update: (1) an inspection of the masonry revealed no change over the winter. The estimate is approximately \$7K needed for needed masonry work; (2) roof work will be undertaken in July, with HVAC scheduled for August; (3) the re-lighting project phase II is nearing completion.

The Director's draft evaluation will be reviewed by Bob O. with Leslie, and returned to the Board for future final approval.

Discussion ensued regarding the future of the Flagg property re: a new library building, and the relationship between the schools and library. It was agreed that Leslie would re-apply for a MLA planning grant for considering a new library building (est cost \$7 – 11M), which would perhaps be available beginning in 2019.

The election of officers for the coming year was conducted. Bob Malone was nominated for chair by Nancy, seconded by Jim. Election by unanimous voice vote, Bob abstaining. Nancy

was nominated for Vice Chair by Jim, seconded by Karla. Election by unanimous voice vote, Nancy abstaining.

Leslie presented a Friends update. The used clothing drive was very successful, and will be considered again. Over 3,800 pounds were collected.

Other items discussed included updating the technology plan and adding a laptop for staff use, and some preliminary discussions about the need for moving the Children's Librarian position from 25 to 37.5 hours per week. It was suggested that perhaps the commitment of some of the state aid money to pay for a portion of the additional hours could be matched or shared by a larger budget obligation from the Town to fund this change. This will be discussed more fully as the budget is developed for the coming year.

The next meeting of the Board will be September 5, 2018. Karla is scheduled to be the recorder.

The meeting was adjourned on voice vote (Nancy moved, Karla seconded).

Respectfully submitted,

Kevin Robert Malone
June 20, 2017