

## **Minutes of Holliston Public Library Board of Trustees Meeting – August 9, 2017**

Present: Cathy Hoft, Bill Heuer, Bob Malone, Bob Ostrow and Nancy Baron. Also present Leslie McDonnell, Library Director and MLBC member Lauren Stara.

Nancy moved to accept the minutes from the meeting of June 7, 2017. Bill seconded, all in favor.

**Future of the Building** – Lauren Stara from the MLBC provided guidance as to how to approach the issue. The starting point appears to be the development of a Building Program—created by the Director, Trustees and/or a consultant. This would be a detailed analysis of the community's needs expressed in very specific terms, such as how many square feet of space would be devoted to particular functions and would ultimately indicate whether a renovation or new building would be the appropriate course to take. A Building Program would be likely to take about 9 months to complete but could then be given to an architect to design plans. The MLBC will not have monies for planning and design grants available for several more years. Qualifying for a grant would require planning for the Library's needs 20 years in the future, dictating maximum flexibility in the physical space. Our lack of parking would present a substantial barrier to our gaining grant money, however. Bob O. advocated that the Trustees must provide the needed leadership going forward, Bob M. concurred and suggested the Trustees set out definitive goals. Leslie reminded all that the Selectmen will need a written plan. All agreed that a special meeting dedicated to this issue would be helpful. Bob O. suggested each Trustee bring specific ideas to this meeting. Lauren recommended a 'tornado plan'—how would we like the Library to look if we had to start from scratch.

### **Librarian's Report**

1. **Social Media Policy** – Bob M. motioned to accept the draft as presented by Leslie. Cathy seconded, Bill abstained, all others approved.
2. **Trustee Bylaws** – Leslie will bring samples to determine if these are needed.
3. **Roof** – Leslie and Jeff have been working on this. Jeff recommended asking Fall TM to finance an updated engineering plan that would inform our Spring TM request for repair funding.
4. **Friends Update** – Friends will participate at Celebrate Holliston on Sept. 16.
5. **Other Business** – Library is awaiting confirmation that it will receive a grant from the Metrowest YMCA to host a program for under-served, low-income patrons, which would be run by the Y at the Library.

**Election of Officers** – Nancy nominated Bob O. as new chair, Cathy seconded, all in favor. Bill nominated Bob M. as vice chair, Bob O. seconded, all in favor.

**Next Meeting:** Sept.6 at 7pm in the Gilman Room – special meeting to address building future.

Nancy motioned to adjourn, Bob M. seconded. All in favor. Meeting adjourned at 9:17 pm.

Respectfully submitted, Nancy Baron