

Holliston Board of Library Trustees Minutes of the Regular Monthly Meeting September 4, 2019

Members Present: Nancy Baron, Bob Malone, Bob Ostrow, Kara Peterson, Kristy Wiwczar

Staff Present: Leslie McDonnell, Director.

Bob Malone called the meeting to order at 7:05 pm. A quorum was present. Nancy motioned to approve the minutes of the September meeting. Kara seconded. Leslie presented the Children's Room report. Highlighted items included success of the summer program with its theme "Universe of Stories." About 70 children participated. The 3rd annual overnight was held with 14 kids and their parents. Barn Babies returned with the animal petting zoo which amazed 50 children. The most recent Family Game Night was a roaring success with 40 children in attendance. There was also a campfire sing-along, drop-in craft program, Lego club meetings and an ice cream social.

Bob M. discussed his interview by Chris Cain for the Holliston Reporter. A discussion was had about who is responsible for evaluating the library director. Bob M. proposed we adopt a formal statement for the Selectmen acknowledging the good work Leslie did during the construction on the building. Leslie presented the Director's report. The knitting club now meets twice per month. Artists from the Holliston Senior Center displayed their paintings all summer. All CORI checks of staff are updated. The Newcomers had a small ceremony at a summer concert for those groups who received grants, including the library's \$2,250 for museum passes. Tammy has been appointed to the Minuteman Standards Committee for a 2 year term. Tracy's last day as Childrens' Librarian was August 30. Maggie Ellis is our new library technician.

The update on the building is the construction projects are done. The AC air handling unit needs to be fixed, the controls don't work. The AC company (CAM) who had done the AC work on the roof not interested in this project. We are in need of new paint and carpeting; currently 19 years old. Bob M. suggested we ask Jeff about capital projects and present to board. Jen Carlson will assume Childrens' position anticipating September 16 start. She will work and take 3 courses. A motion was made by Bob O. to pay Jen at 37.5 hours in a year-round position; seconded by Kara.

Next discussed use of conference room beyond non-profits. Uses, for example, could be studying, test taking and small meetings. The same rules as Gilman rule would apply other than the non-profits exclusion. Leslie submitted a list of ideas to make the room more useful. Nancy motioned to accept the new rules for conference room, Kara seconded; pending capacity question with fire dept. Leslie noted the passing of long time employees, Muriel Bulman.

Nancy motioned the adjournment of meeting at 8:29 pm

Respectfully submitted,

Bob Ostrow