

Minutes of Holliston Public Library Board of Trustees Meeting – May 17, 2017

Present: Cathy Soucy, Jim Pond, Bill Heuer and Nancy Baron. Also present Leslie McDonnell, Library Director and Trustee candidate Bob Malone.

Nancy moved to accept the minutes from the meeting of April 12, 2017. Jim seconded, all in favor.

Librarian's Report

- 1. Budget '18** - Town meeting approved the budget of \$480,673. This exceeds the 1% guideline by \$900, and successfully transfers the cost of TixKeeper, website maintenance, copier expenses and movie licenses back to routine budget items.
- 2. Garden Proposal** – Joan Butler from the Garden Club presented a new design for the rear garden, with emphasis on creating a space of interest to the children who will view it from the Children's Department. Installation will be over two consecutive week-ends this summer. Cathy motioned that the Trustees accept the proposal, Jim seconded, all in favor. Additionally, the Garden Club will try to coordinate with the Scouts for assistance with Spring and Fall garden clean-up.
- 3. Patron hygiene issue** – A long-time patron, and regular user of the library, has personal hygiene that has deteriorated to a point where other patrons are regularly complaining about his body odor. This violates our already-established behavior policy, but is a sensitive issue. Following discussion about how to address this, Nancy volunteered to contact this patron's housemate, to see if he could offer advice.
- 4. Long-range Building plans** - Rosemary Waltos from MLBC is coming June 14 to consult on possible options. The Trustees are divided as to whether a new building should be pursued as an option, or whether renovation of our existing space is more feasible in light of the difficulties of obtaining funding. Two-thirds of respondents to the 5-year plan survey did not want to pay for a new building, however a renovation would be too limited in scope to qualify for a MLBC construction grant. Planning grants are a possibility. Leslie will seek information from Millis, which recently built a new library, and also possibly from Sherborn. She will invite our Selectman liaison to our next meeting to discuss our major issues of parking, maintenance, multi-floor staffing, use of the meeting room and expansion of the Children's Room. It is hoped that the Selectmen will support the Trustees in seeking Fall TM funding for an architect to devise possible solutions.
- 5. Friends Update** – A new book will be installed on the Story Walk, and six sign-post sponsors have been found, including the Trustees. The Friends have purchased a laminator and a new DVD player. Emily will have a book sale in the front yard on May 20 for the Spring Stroll.

Next Meeting: June 7 at 7pm in the Gilman Room

Nancy motioned to adjourn, Jim seconded. All in favor. Meeting adjourned at 8:20 pm.

Respectfully submitted,

Nancy Baron