

**Holliston Public Library Board of Trustees**  
**Minutes from October 11, 2017 meeting**

**Present:** Bob Malone, Jim Pond, Bob Ostrow, Bill Heuer, and Leslie McDonnell, Library Director

**Minutes:** Minutes from the September 13, 2017 were approved with minor changes. Bob Malone motioned and Jim seconded.

**Director's Report:**

- Leslie updated the Trustees on the impending building improvements. World Energy will be saving the library some \$4700 per year. LED lighting will be installed. Fixtures should be completed by Oct 31. Recessed cans, high hats and mercury bulbs will be gone. Replacements should last 20 years. Steve Gallagher, the mason, will be reviewing the triangle problem on the roof. Town Administrator, Jeff Ritter and Sue Nersessian of FinCom will meet with Leslie at the library on Oct 19 to discuss the future of the building and current capital plans.
- Town Meeting (Oct 30) will include \$10K on the warrant to cover the immediate needs for AC and roof.
- Leslie informed the Trustees of several incidents of note that have occurred over the past month. Drug-related arrests have resulted in a "no-trespass" being issued by the library to those involved. In addition, Leslie has been notified that the New Mexico DOR has traced some illicit online transactions to the library's IP address. This goes back 18 months and the IP address will continue to be monitored.
- Review of Bob Malone's by-law draft was postponed until the November meeting. Bob will add some items suggested: gift funds and receipt of gifts, selection of Library director will be under the auspices of the Trustees who also do the evaluation for the director.
- The current vacancy on the Board of Trustees will be posted on both the town and library websites. The Trusteed expressed a strong interest in interviewing the candidates.
- In response to an inquiry, Leslie informed the Trustees that other town libraries do use state aid for salaries.

**Friends Update:**

- FOL will purchase two more ROKUs for the library. A performer will again be available for the annual stroll over the Thanksgiving weekend. A representative from Diverse Holliston proposed a joint effort to promote/provide more books that emphasize diversity. The PTO and the FOL will show the documentary "Most Likely To Succeed" at the library in November.

**Other:**

- Leslie arranged a field trip visit to the new Lexington library and invited the Trustees to join her. We will get a chance to tour a renovated library and ask questions that may be pertinent to the Holliston situation. This is scheduled for the morning of October 16.

**Next Meeting Date:** Wednesday, November 8, 2017

**Adjournment:** Bob motioned to adjourn; Jim seconded; all in favor. Meeting adjourned at 9:02pm

Respectfully submitted, Bill Heuer