

## **Minutes of Holliston Public Library Board of Trustees Meeting – January 11, 2017**

Present: Cathy Soucy, Bob Ostrow, Jim Pond, Pat Fuller, Bill Heuer and Nancy Baron. Also present Leslie McDonnell, Library Director.

Bob moved to accept the minutes from the meeting of December 7, 2016. Pat seconded, all in favor.

### **Librarian's Report**

- 1. Boiler Update** – Boiler set to be installed Thursday and Friday, Jan. 12-13. Building will be closed on Friday, with inspector scheduled that day, allowing for re-opening on Saturday at the usual time. Green Communities will make recommendations to the local G.C. Committee, which may pay for some 'green' updates to the library. Possibilities include replacement of A/C and installation of LED lighting. We were *not* able to get a high-efficiency boiler due to the extensive plumbing involved.
- 2. Budget '18** – Trustees agree by unanimous vote to take a budget to the upcoming FinCom meeting for \$480,673, which exceeds the 1% guideline by \$900, the amount needed to cover the cost of TixKeeper and maintenance of the self-check-out stations. Leslie will also prepare a list of all the capital improvements that we need/want to make.
- 3. Improvement Fund** – Currently the Town appears to be using this largely as a petty cash fund. There is \$3200 remaining. The Library has used \$6800 from the fund to cover the cost of the new fire alarm.
- 4. Building Issues/Capital Improvements** – Roof repairs will cost an estimated \$60,000 - \$110,000. Masonry repair to restore the crumbling façade above the front door is estimated at \$5000. Leslie will get contractor estimates before Fall Town Meeting when we will probably have to appeal for funds to cover these.

### **Friends Update**

Friends to sell refreshments at the upcoming *Copley Cats* performance, which has been funded by Culture Connection. Friends are replacing the outside programming sign. Mike Capello plans to ease out of the booksales over the next couple of years. The Story Trail is up and has proven very popular. Friends may explore future 'sponsorship' of each post

### **Other Business**

.A local family has paid for the refurbishment of the Children's Room train table.

Upcoming program on Indian cooking filled in 36 hours; needle felting filled in a week.

**Next Meeting:** Feb 22 at 7pm in the Gilman Room

Jim motioned to adjourn, Bill seconded. All in favor. Meeting adjourned at 8:12 pm.

Respectfully submitted,

Nancy Baron