

## **Minutes of Holliston Public Library Board of Trustees Meeting – April 11, 2018**

Present: Bob Ostrow, Bob Malone, Jim Pond, Bill Heuer, and Nancy Baron. Also present Leslie McDonnell, Library Director.

Nancy moved to accept the minutes from the meeting of March 14, 2018. Bob Ostrow seconded, all in favor.

### **Librarian's Report**

1. Leslie reported that the volunteer appreciation night on March 28 went well and was well attended.
2. Fire Chief Mike Cassidy presented a session for the staff on fire safety measures. Trustees agreed with Leslie that this should be repeated every few years.
3. Only 15 patrons attended the latest concert (Jon McAuliffe) at the library and Leslie will be holding off on future musical venues for a while.
4. The Selectmen will be holding their meeting at the library on April 23.
5. The library budget for FY'19 has been approved as submitted and awaits Town Meeting on May 7.
6. Middlesex Bank will sponsor the new bookmarks which will save the library approximately \$100.
7. The "problem patron" (from another district) has had their phone blocked at the library at the suggestion of the Chief of Police.
8. **Updates on the building:**
  - a. Lighting cans appear to "fit" and will be installed shortly.
  - b. We have 150K in the warrant for the town meeting (May 7) and plans are to do both roof segments.
  - c. Prices will be prepared by bidding engineering companies for the town meeting.
  - d. Still awaiting masonry report from Neil Rouleau, Building Restoration Corp.
  - e. No new information on a Supervisor of Town Buildings, to be under Sean Reese, DPW.
  - f. Elevator is all set. Basically a "reboot" solved the problem.
  - g. Alarm system 3-year contract has been awarded to National, a RI company recommended by Chief Cassidy. Will include a silent panic button that our current equipment had. Will bill monthly for first 6 months, then twice a year.
  - h. Door for the magazine room still in flux. \$4K estimate seems out of line with our needs. Leslie will continue search for other options.
9. Evaluations: Leslie will resend evaluation info. Copies from Jeff Ritter were unable to be opened by several Trustees. Leslie will commence evaluations for the staff.
10. 3D printer: Leslie will continue to investigate what other small libraries are doing.
11. Sage, our HCAT teen video volunteer, will be off to college but has found a replacement and will be relinquishing her duties to Nathan.
12. The library will be the site for one of the Porch Fest musical venues on May 19 as part of the Holliston Spring Stroll.

13. The library will be co-sponsoring a program on the history of the 8-Arch Bridge with the Holliston Historical Society on April 29<sup>th</sup> at 2:30.
14. Friends updates:
  - a. FOL has decided to stop presenting LegoFest due to increasing costs and dropping attendance.
  - b. It appears that the FOL will qualify for the TD Affinity donation again this year which should be in the \$1K range.
  - c. The FOL will be having a Clothing Drive to raise funds at the library on the weekend of May 3-4-5.

Bob Ostrow motioned to adjourn, Nancy seconded. All in favor. Meeting adjourned at 8:05 pm.

**Next Meeting:** May 2 at 7pm in the Gilman Room

Respectfully submitted,

Bill Heuer